

## PRIVACY POLICY

The Minoru Medical Education Society is a membership-based non-profit society committed to respecting the personal privacy of all persons using the Site.

The MMES does not record or maintain personal information about the identity of individuals visiting our Site. Personal information voluntarily submitted in the completion of membership and event registration forms is collected and maintained to meet the purposes for which the MMES exists.

As a B.C. society, the collection, use, retention and disclosure of personal information by the MMES is regulated by the *Personal Information Protection Act* ("PIPA"). Personal information" is defined in PIPA as all identifiable information about an individual including an individual's name, home address, telephone number, age, financial information, and family status, but it does not include information about an individual's business name, title, or other business contact details.

The MMES is committed to collecting only such Personal Information as is authorized by law and necessary to carry out the Society's purposes.

We pledge to:

- 1) manage all Personal Information in MMES's custody and control in accordance with PIPA and other applicable legislation
- 2) ensure the handling of all Personal Information will reflect our dedication to protecting and respecting Confidential Information through appropriate policies and procedures
- 3) be open and transparent about the collection, protection, management and disposition of Personal Information under our care and control
- 4) use Personal Information only for those purposes for which it was collected unless consent for other access, use or disclosure has been obtained or is authorized by law; and
- 5) retain Personal Information only for as long as it is required after which we will ensure it is securely disposed of.



Information provided by members will be used exclusively to further the Society's activities including monitoring interest in the MMES's range of continuing medical education products and determining educational preferences to more adequately address the educational needs of our members. If you believe that your Personal Information is or has been used for any other unintended purpose or if you have questions about our Privacy Statement or any other privacy matters, please contact:

Michael Myckatyn Email: <u>myckatynmd@shaw.ca</u>

By using this site, you are deemed to accept this Privacy Policy as it may be amended from time to time without further notice.