



## Pre-Assessment Form

### IMPORTANT INFORMATION

\*This form should be filled on completion of a Pre-Assessment, signed by the Assessor/s and submitted to the Technical and Vocational Education and Training Authority by e-mail to [info@tvet.gov.mv](mailto:info@tvet.gov.mv)

#### Training Provider Details:

Name of the Training Provider:

Training Provider Registration No.:

Name of the Training Program:

Address:

Atoll:

Island:

E-mail Address:

### Report on Pre-Assessment

Date of Assessment: ...../...../.....

#### 1. Information of Candidates

Called for Pre-Assessment			Present for Pre-Assessment		
Boys	Girls	Total	Boys	Girls	Total

#### 2. Facilities Required for the Pre-Assessment

Are Adequate Facilities available at the Centre to Conduct the Assessment?

Yes

No

If the answer is "NO", indicate the arrangements made/ to be made:

Are Tools, Equipment & Material required for the Assessments available?

Yes

No

If the answer is "NO", indicate the arrangements made/ to be made:

#### 3. Assessment

Date(s) and Locations fixed for the Final Assessment

Arrangements made to inform the candidates of the Final Exam

#### 4. Comments of the Assessors (if any)



	<b>Assessor 1</b>	<b>Assessor 2</b>
<b>Name</b>		
<b>Signature</b>		
<b>Date</b>		
<b>5. Declaration</b>		
I certify that the pre-assessment for the candidates were carried out by the Assessors at this Centre. Arrangements required for the final assessments are noted for necessary action.		
Date	Signature	Name and Designation
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....



Technical and Vocational Education and Training Authority  
Ministry of Higher Education

PR-2018v1  
ANNEX 3

### DETAILS OF PRE-ASSESSMENTS CARRIED OUT

<b>Training Provider Name:</b>																						
<b>Qualification:</b>																						
<b>Batch No.:</b>																						
Personal Details			Competency Based Units																	Student Signature		
#	Name	NID Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17			
1																						
2																						
3																						
4																						
5																						
6																						
7																						
8																						
9																						
10																						
11																						
12																						
13																						
<b>Number of Trainees Absent</b>																						
<b>Number of Trainees Competent in Units</b>																						

(if the number of students exceed 13, please use additional copy of this page)